



## Patient Expectations

SpeechBuilders expects you as a patient to:

1. **Come to therapy consistently**- After 2 cancellations or no shows in a six month period(that are not made up in the same week)-we take you off of our schedule. We attempt to give reminders but our policy is . You are welcome to make appointments on a week-by-week basis until your child is re-evaluated.
2. **Call at least 4 hours in advance to cancel/ reschedule**- We understand that emergencies happen but please give us time to fill your space.
3. **Make up sessions missed within the same week**.-If you have to cancel-we appreciate it if you make up that visit within the same week.
4. **Come to therapy on time**-after 10 minutes-it is considered a no show. We tend to schedule back-to-back appointments so we are unable to extend a therapy session if you come late.
5. **Let us know of absences**-If the patient is seen at school we expect parents to let us know when the child is absent-after 2 of missed visits-we do have the option of discontinuing therapy.
6. **Keep them home if they are sick**. We ask that you make up the missed visit in the same week.
7. **Keep us aware of changes**- If there is a change in address, pediatrician or insurance coverage-we expect that you will inform us.
8. **See your doctor**-We expect you to keep your child under the care of your pediatrician while receiving speech therapy. **All of our evaluations must be signed by your child's pediatrician.**
9. **Talk to us**-If you have any concerns about your child's progress or therapy- we expect that you will let us know. We are a team and your child's progress is the most important thing to us.

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Child's/ Patient's Name

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Parent Signature

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Printed Name

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Date